

inner facing back panel

outside center panel

outside front panel

**11" x 5.67" Brochure, Z-fold (outside);  
11" x 17" when open**

**Use this template as a guide for the placement of text and images.**

**Be sure to open or import template files at 300 DPI.**

Place your artwork 1/8" away from the **trim line** and within the **safety area** as represented by the **blue dashed line**.

If your project requires printing to the edge after trimming, you **MUST** extend your artwork to the **outer edge** of the **light blue shaded area** for proper bleed. Anything in the **light blue shaded area** will be trimmed off.

Safety Area

Trim Line

Bleed

score for fold

score for fold