

# 8.5" x 3.69" Brochure, Letter-fold – Horizontal (inside); 8.5" x 11" when open

inside  
top panel  
3.69"

**Use this template as a guide for the placement of text and images.**

**Be sure to open or import template files at 300 DPI.**

Place your artwork 1/8" away from the **trim line** and within the **safety area** as represented by the **blue dashed line**.

If your project requires printing to the edge after trimming, you **MUST** extend your artwork to the **outer edge** of the **light blue shaded area** for proper bleed. Anything in the **light blue shaded area** will be trimmed off.

score for fold

inside  
center panel  
3.69"

score for fold

inside  
bottom panel  
3.62"



Blue Bee Printing